

Report of Scrutiny Officer

Report to Tenant Scrutiny Board

Date: 28th September 2016

Subject: 2016/17 Work Programme

| | | |
|--|------------------------------|--|
| Are specific electoral Wards affected? If relevant, name(s) of Ward(s): | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Are there implications for equality and diversity and cohesion and integration? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Is the decision eligible for Call-In? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

1 Purpose of this report

- 1.1 The purpose of this report is to highlight the work programme for the 2016/17 municipal year to Board Members.

2 Main issues

- 2.1 Whilst Tenant Scrutiny Board have meetings already diarised, the following document allows members to see what is planned as future agenda items to enable proactive planning and discussions for future meetings.
- 2.2 This programme of work has been created with the Chair to ensure all work areas which have been agreed are carried out and is presented at this meeting to make all members of the Board aware.

3. Recommendations

- 3.1 Members are asked to note the content of this report and offer any comments around the work programme.

4. Background papers¹

- 4.1 None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Tenant Scrutiny Board Work Schedule for 2016/17 Municipal Year

| | SCHEDULE OF MEETINGS/SITE VISITS DURING 2016/17 | | | | | | | | | | |
|---|--|-------------|--------------------------------|------------------------|-------------------------|------------|------------|-----------------------|--|--------------------------|----------------------------|
| AREAS OF REVIEW | June | July | Aug | Sept | Oct | Nov | Dec | Jan No Mtg | Feb | March | April |
| Lettings Policy | X | | | | | | | | | | |
| Review of Administrative Arrangements | | | | | X | | | | | | |
| LLP Review Sign Off | | | | | X | | | | | | |
| East Leeds Repairs Inquiry | | | X Head of Service attending | X Manager attending | X Planners attending | | | | X Head of Service attending Survey results | X Discuss report recs | X Sign off final report |
| Contact Centre visit (East Leeds) Contact Centre (Council) | | | | | | | X | | | | |
| | | | | | | | | | | | |
| UPDATES | | | | | | | | | | | |
| Election of Chair | | | | | | | | | | X | |
| Recommendation Tracking Annual Home Visits including | | | | | | | X | | | | |
| Update on Mobile Working | | | | | | | X | | | | |
| Recommendation Tracking Environment of Estates | | | | | | X | | | | | |